

APPENDIX H
SAMPLE – INVENTORY LISTING OF MATERIALS
TO BE INCLUDED IN
PACKAGE FOR REAPPOINTMENT OR PROMOTION

To the Candidate:

Please list the materials which you are submitting to the department for its review of your credentials. The list must be comprehensive and descriptive of the material submitted. Please number the materials by item and affix the Inventory Listing number to the cover or first page of the item itself. This list will assure all reviewing bodies that they have your complete package available to them.

Items included, listed separately:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Date Received by Department

Signature of Chair or Convener & Date

Candidate's Signature & Date