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**Barbara A. Lee**

*Senior Vice President for Academic Affairs*

February 26, 2020

To: Chancellor Nancy Cantor  
Chancellor Phoebe Haddon  
Chancellor Christopher Molloy  
Chancellor Brian Strom  
Deans and Directors  
Vice President for Information Services and University Librarian Krisellen Maloney

From: Barbara A. Lee *Barbara A. Lee*  
Senior Vice President for Academic Affairs

Subject: Faculty Transition to Retirement Program for Tenured Faculty

As you know, the University introduced the Faculty Transition to Retirement Program (FTTRP) in February 2016 which was negotiated with the AAUP-AFT and the AAUP-BHSNJ to reflect changes in New Jersey state law and regulations. I am writing to remind you that tenured faculty members who meet the eligibility criteria may apply to participate in the FTTRP effective July 1, 2020.

For a complete explanation of the program, eligibility requirements, application process and parameters for faculty during their participation following an approved FTTRP application, attached to this memorandum are the Memoranda of Agreement outlining the program, a set of Frequently Asked Questions, a standardized application and a standardized general release to be utilized in all cases. These documents are also posted on <http://academiclaborrelations.rutgers.edu/> under the Resources tab for future reference. **PLEASE DISTRIBUTE THIS INFORMATION AS SOON AS POSSIBLE TO YOUR DEPARTMENT CHAIRS AND TO THE TENURED FACULTY AT YOUR SCHOOLS/UNITS.**

If you have any questions concerning the operation of this Program, please contact Paula Mercado Hak, Assistant Vice President for Academic Labor Relations at [paula.hak@rutgers.edu](mailto:paula.hak@rutgers.edu) or 848-932-7174. Thank you for your prompt attention to this matter.

Attachments

c: V. Fernández  
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